



FOR JMMC USE ONLY

Received:
Expenses:
Payments
Licenses

JMMC STEWARD'S REPORT FORM

Organising Club Jamaica Karting Association

Date 24-Mar-2024

Type of Event Karting

Status Sanctioned

Venue Palisadoes Raceway, Kingston

Permit No. (s) JMMC2024-0004KR

Track License No

JMMC Steward MARCIA DAWES

The first part of this form is in the format of a check sheet – please place a tick in the appropriate column. **Please refer to notes accompanying each section if you place a tick in any of the shaded boxes.** If you feel any part of your report requires special attention by the JMMC CSC please write in **RED** and indicate the section here. The JKA event officials are in need of training on the various roles and functions to...

improve on their overall event management and understanding of various event requirements and procedures.

1. Organization

YES NO

- | | | | |
|-----|---|-------------------------------------|-------------------------------------|
| (a) | Did the event comply with JMMC Regulations? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (b) | Were the Senior Officials competent? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (c) | Was the Permit available for inspection? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (d) | Did the Clerk of the Course keep the Stewards properly informed? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (e) | Did the quality of the Organization and /or entry reflect the status of the event? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| (f) | Did Admission Tickets and official badges (armbands) bear the disclaimer? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (g) | How were the Provisional Results announced? <u>Official Notice Board</u> | | |
| (h) | What time were the Provisional Results announced? <u>Within 10 minutes of completion of each race</u> | | |
| (i) | What time did the Meeting end? <u>4:55pm</u> | | |

Please elaborate in Section 6 (Comments) on any of the above where your tick has been placed in one of the shaded boxes.

2. Accident & Injury

YES NO

- | | | | |
|-----|--|--------------------------|-------------------------------------|
| (a) | Were there any injuries to a third party? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (b) | Were there any incidents involving damage to third party property? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (c) | Were any Officials injured? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (d) | Were any competitors treated? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you have ticked any of the shaded boxes, please ensure you include a fully completed INCIDENT report form.

3. Judicial

YES NO

(a) Were there any Judicial matters?

If your answer is YES to the above question please ensure all the relevant documentation (including the Judicial Summary Form) is included with your report.

4. Scrutineering

YES NO

(a) Were scrutineering facilities satisfactory?

(b) Were all Drivers' helmets and clothing in order? (Where applicable)

(c) Were the Scrutineers satisfied with the safety of all vehicles?

(d) Were the Scrutineers satisfied with the eligibility of all vehicles?

(e) Was Noise Testing carried out?

Please ensure all relevant Scrutineers' paperwork is included and /or elaborate in Section 6 (Comments) on any of the above questions where your tick has been placed in one of the shaded boxes.

4. Course and Public Safety

YES NO

A. (Race/Speed Kart)

(a) Was the Track License available for inspection?

(b) Were adequate Warning Notices displayed?

(c) Was the course satisfactory without alteration?

(d) Can the Course be used again without alteration?

B. (All Rallies and all events using Public Highways)

YES NO

(a) Was the original route used without alteration or re-route?

(b) Type of planned stages: Sealed% Unsealed %

(c) Number of stages planned Number of stages run

(d) How many stages were run more than once?

(b) Did any stages run at THIRTY SECOND INTERVALS?

(c) If so, was APPROVAL seen by you, where required?

(d) Did any stages have a split ROUTE?

(e) Did all stages have RADIO COVERAGE?

6. Comments

Please elaborate here on any of the above questions where your tick was placed in one of the shaded boxes

While event armbands did not have the motorsports is dangerous disclaimer there was adequate safety & warning signs posted throughout the event facilities.

From physical observation the drivers' safety equipment appear to be in order, however in observing scrutineering procedures it was noted that only the competitors karts were physically checked by the Scrutineer. Most Karts were presented with the drivers PPE (helmet, brace etal) but these PPE were not actually checked/verified by the Scrutineer. Competitors also came to scrutineering with their race suits on thereby presenting a challenge in itself for those to be adequately checked. The complexity and nature of checks necessitates the need for Assistant Scrutineers as one person cannot carry out all the required safety checks in the time allowed for technical inspection.

Race 2 of the 50CC class was red flagged during lap 5 when a kart flipped and landed on the top. The response procedure could have been better handled. There was some mild confusion in terms of incident response between the Clerk of Course, marshals, and ambulance as there mixed signals - what was being done/to be done and by whom wasn't immediately clear. This resulted in the ambulance entering the track in the driving in opposing direction of the race, to attend to the karter from the flipped kart, while other karters were still driving albeit at reduced speed towards the incident point as they were still proceeding under waving yellow. The red flag was eventually waved but after the ambulance was on already on the track. The JKA need to work on improving their communications and incident response procedure in this regard.



JUDICIAL SUMMARY

Organising Club
Jamaica Karting Association
 Status
Sanctioned

Date **24-Mar-2024**
 Venue
Palisadoes Raceway, Kingston

Type of Event
Karting
 Permit No. (s)
JMMC2024-0004KR

As a result of Judicial Action, the following penalties were imposed/payments ordered:

To record action taken by the Stewards of the Meeting, please complete details

Record of action taken by the Clerk of Course (to be completed by the JMMC Steward)

Competitor's Name	License No./DOB	Reason	Regulation No.	Penalty Applied	Penalty Points	Amount \$	Paid – YES/NO
Brandon Shor	JKA0316-24NK	Bumping pass of a competitor		Warning			
David Brown	JKA924-24NK	Bumping pass of a competitor		Warning			

Please ensure you complete the summary overleaf



Record of action taken by the Stewards of the Meeting (To record action taken by the Clerk of Course, please complete details overleaf)

Competitor's Name	License No./ DOB	Reason	Regulation No.	Penalty Applied	Penalty Points	Amount \$	Paid – YES/NO
Matthew Warrington	JKA957-24NG*	Abandoning kart, leaving track unsafely		Warning			


Non-Production of License Fees should also be recorded above for inclusion in the summary of the total amount sent as stated below.

SUMMARY Total amount enclosed \$
 (including fines imposed by the Clerk of Course as detailed overleaf)

Please do not send cash. Send your own Cheque for the appropriate amount if necessary.

Clerk of Course (Block Capitals) **BRIAN SHOR**

Steward (Block Capitals) **MARCIA DAWES**

Steward's Signature 

NOTES: JUDICIAL DECISION SHEETS MUST BE ATTACHED FOR EVERY PENALTY IMPOSED, WHETHER BY THE CLERK OF COURSE OR BY THE STEWARDS OF THE MEETING. ALL PENALTIES MUST BE RECORDED ON THE COMPETITION LICENSE.

WHERE A JMMC LICENSE IS NOT AVAILABLE FOR ENDORSEMENT (EXCLUDING NON-PRODUCTION OF LICENSE) THE SECRETARY OF THE MEETING MUST ENSURE THAT THE COMPETITOR, SUBSEQUENT TO THE MEETING, SUBMITS THEIR LICENSE TO THE CLERK OF THE COURSE FOR THE PENALTY TO BE RECORDED.

FAILURE TO DO SO MUST BE REPORTED TO THE JMMC.



PERSONNEL & EQUIPMENT RECORD

ORGANISING CLUB Jamaica Karting Association DATE 24-Mar-2024
TYPE OF EVENT Karting STATUS Sanctioned
VENUE Palisadoes Raceway, Kingston PERMIT NUMBER JMMC2024-0004KR

To: **The Secretary of the Meeting**

Please complete the details (as appropriate to the event) and hand to the JMMC Steward before the end of the event.

The following personnel and equipment were present (please print names):

CLERK OF THE COURSE <u>Brian Shor</u>	<i>License no (Where applicable)</i>
CHIEF SCRUTINEER <u>Douglas Donald</u>	
NOISE TEST OFFICIAL <u>n/a</u>	
CHIEF TIMEKEEPER <u>Neil Williams</u>	
SECRETARY <u>Loya Fong Yee</u>	
CHIEF MEDICAL OFFICER <u>Gentlecare Ambulance Services with 4 EMTs was on site</u>	
OTHER DOCTORS <u>No medical doctor on site</u>	
CHIEF OBSERVER	
CHIEF INCIDENT OFFICER	
CLUB STEWARDS <u>Nicholas Donald, Stephen Gunter</u>	
MARSHALLS (HOW MANY) <u>8 observed (7 course marshal + start marshal)</u>	
RESCUE VEHICLES (HOW MANY) <u>n/a</u>	
AMBULANCES (HOW MANY) <u>One (1)</u>	
RECOVERY VEHICLES (HOW MANY) <u>One (1)</u>	
RADIO CONTROLLER	

Give numbers and details of fire extinguishers/certificates, including date of last check:

Number and details of Timekeeper's Certificates if automatic equipment is being used:

Serial Numbers of Timing Equipment:

Weighbridge (Certificate no. and date)

SECRETARY OF THE MEET'S SIGNATURE L. Fong Yee DATE: 24-Mar-2024



6. COMMENTS (Additional comments can be continued overleaf)

No medical doctor was on site. The JKA management team was advised this is a mandatory requirement and as such a medical doctor must be on site for events going forward.

7. GENERAL OBSERVATIONS (Additional comments can be continued overleaf)

Tick every box where relevant JMMC Steward forms are included (Nil reports are NOT required unless Marked with an *)


(TICK BOX)

PERSONNEL & EQUIPMENT RECORD (*)	
SIGNING-ON DECLARATION RECORD (*)	
JUDICIAL SUMMARY	
PROTEST APPEAL FORM	
NON-PRODUCTION OF LICENCE DECLARATION	
MEDICAL STATISTICS (*)	
INCIDENT REPORT FORM	
RESCUE VEHICLE/CRES ATTENDANCE RECORD	
DRIVING STANDARDSOBSERVERS ATTENDANCE RECORD	
SHIPPING AND REBUIDLING COST ESTIMATES	
Any relevant SCRUTINEERING PAPERWORK	
A full set of FINAL RESULTS (*)	
CLERK OF COURSE APPRAISAL FORM (*)	

(*) THESE FORMS ARE TO BE RETURNED WITH EVERY REPORT

Name MARCIA DAWES Telephone #

Address 6 Westminster Road, Kingston 10

Signature  Date 24-Mar-2024